

Minutes

Present: Cara Beisert, Teresa Fout, Tara Beachy, Megan Pellegrino, Megan Seeley, Deanna Parks,
Melissa Sliman-Lombardi, Jenn Campbell
Excused: Stephanie Helline

- I. **Call to Order**—The Executive Committee of the Junior League of Stark County, Ohio Inc. met on Tuesday, May 27 at Megan Pellegrino's home. Cara Beisert called the meeting to order at 6:37 pm.
- II. **Routine Matters**
 - A. **Establish Quorum**—A quorum was established
 - B. **Agenda**—Cara Beisert reported that she will report on behalf of Stephanie Helline. Melissa Sliman-Lombardi moved to accept the agenda with changes: Jenn Campbell seconded the motion. Motion carried.
 - C. **Minutes**-- Under IX. Announcements and Adjournment, A. Time of meeting adjournment was noted to end at 8:36. Teresa Fout moved to approve the minutes. Deanna Parks seconded the motion. Motion carried. (Enclosure 1)
- III. **Secretary Report (Enclosure 2)**
 - A. Secretary's report was presented by Megan Seeley. Member status changes were reviewed and were addressed in voting matters.
- IV. **Treasurer's Report (Enclosure 2)**
 - A. Treasure's report and financials were reviewed. Tara Beachy reported on the financials as of May 21, 2014: Key Bank Checking=\$81,047.04, as of April 31, 2014: MSSB=\$170,731.62 and SCF= \$122,223.11 and a total for all accounts =\$374,001.77
 - B. The board discussed what steps have been taken to contact members that have not paid their dues. CJ Assent has sent letters. Members have also been contacted by Tara Beachy about their payments being past due. Tara Beachy will talk to Cindy Fisher about calling these members who need to pay.
 - i. Cindy will be given a script to follow when calling these members.
 - ii. Cindy will allow members to pay over the phone and will inquire about being put on a payment plan.
- V. **President's Report (Enclosure 2)**
 - A. President's report was reviewed by Cara Beisert.
 - i. Cara Beisert reported that there is still no Woman of the Year Chair Elect. All Sustainers on the slating list have been contacted and declined.

-- After some discussion, the next steps will be for Jenn Campbell to contact Jen Morena, and then Cara will contact JoAnn Ovic and Meredith Bailey about co-chairing the committee.
 - ii. Cara reported out on her trip to the annual conference in St. Louis. There was much discussion at the conference about what is to come in the next 3-4 league years as far as separating governance and management.

- iii. Cara reminded the members to meet with their chairs, as a group, before the August meeting (which will be held July 29). During this meeting, Cara would like for the members to review the committee's action items and develop their plans to meet these action items during the league year.

VI. President Elect's Report

- A. It was discussed and determined that apparel will be offered for sale. T-shirts may also need to be ordered.

VII. Council and Committee Reports (Enclosure 2)

- A. Community Council was review by Cara Beisert
 - i. Major Project—The last Boys and Girls' Club event was held and successfully helped inform 20 students what to wear in different career situations. The club is waiting to see how many junior staff members will be able to have for the summer before ordering additional Be Great Graduate books. Kristen Petrilla will be meeting with her committee in July.
 - ii. Strategic Planning—Teresa Fout met with Karen Stock and began discussing options for the major project. These ideas came from the storyboarding night. The final idea may take a while to know for sure. The fundraising committee discussed with Cara at the May GMM that they would like to be able to know before sponsorship letters are sent out for Gala. Karen and Teresa discussed having members come to the summer Strategic Planning meeting so ideas can be discussed in more details.
- B. Finance Council Report was reviewed by Melissa Lombardi
 - i. Major Fundraiser was reviewed by Melissa Sliman-Lombardi. Melissa reported that Gala is penciled in at the Barrette Center for Saturday, March 7, 2015. A meeting will be held at Glenmoor about possibly hosting Gala or another fundraiser there. This meeting will be held with Lora Harley, Meg Seeley and Jodi (from Glenmoor).
 - ii. Lora Harley has had her transition meeting with Melissa on May 13, 2014.
 - iii. The Fundraising Committee will have their first committee meeting in June.
- C. Sustainer Council's Report-No information to report
- D. Training and Development Council's Report was reviewed by Jenn Campbell
 - i. Admissions/Provisional -- At the recent informal information night, Sarah passed out a payment form that was approved by Teresa. The board discussed making sure that Provisionals pay as soon as possible. Super Saturday will be held on October 11, 2014 at DeHoff. Teresa will do storyboarding with the Provisionals.
 - ii. Membership Meetings and Trainings--The board discussed the issues with having the September GMM at the Exploration Gateway. Room rental is costly and likely cannot be waived. Other possible options were mentioned.

VIII. New Business

- A. Meeting locations for this year's board meetings were reviewed.
- B. Leadership day was discussed and members were asked to help with speaking to groups.—Jigsawing.
- C. The members reviewed the annual plan. The board discussed which action items need to be completed as a group and which items individuals will do.
 - i. Megan Seeley will complete Membership Goal-Post meeting minutes to website.

- ii. Cara Beisert will complete Membership Goal-Open board meetings to members
- iii. Megan Pellegrino will complete Membership Goal-Review policy for attendance.
- iv. All board members will complete Community Goal-Provide updates of past project (Jenn will ask Lisa if she is going to make GMMs revolve around past project locations)
- v. Community Goal-Consider social media position will be tackled at a later time.
- vi. Megan Pellegrino will complete Finance/Fund Development Goal-Consider establishing grant. The board discussed establishing a grant, including the possibility of offering 3 separate grants for three different age ranges. This will be discussed at next board meeting. In the meantime, members are asked to consider the implications of making this program for girls only.

IX. Voting Matters

- A. Megan Seeley moved to reinstate Darlene Schuring to Sustainer status. Jenn Campbell seconded the motion. Motion carried.

X. Announcements and Adjournment

- A. Cara asked members to help decide on a open drop box for office. She will pick one that will work best. The JL office updated the computer and is having issues transmitting the Etcetera in 2 color format. Cara asked members to help find a solution to this problem, including adjustments to Publisher or the possibility of using a new printing company. Megan Pellegrino will look to see if she has the old software program. She will also procure quotes in the interest of being fiscally responsible.
- B. Cara moved to have the meeting adjourned at 8:18 pm. Megan Pellegrino seconded the motion. Motion carried.